

## **2020-2021 Technology Acceptable Use Policy**

Bloomington Living Hope Lutheran School  
Parents of students in Gr. K-2 and students in Gr. 3-8 initial each paragraph.

### **REGARDING INTERNET USE LAW:**

Students may access the Internet only when a teacher is in the classroom and acting in a supervisory role. We encourage teachers to use pre-selected sites to provide reliable and safe information for students to use, but it is also necessary for students to learn how to search using the engines and directories on the net. Teachers will be supervising that activity as it occurs. In accordance with the CIPA (Children's Internet Protection Act) we will do all we can to protect the child from obscenity, child pornography, and materials harmful to minors. This is the categorization from the law itself. Note that these categories according to the CIPA refer only to pictures, not text. We would include the text as objectionable as well and it will be avoided, of course, in our setting.

*Initial* \_\_\_\_\_

### **FILTERING AND SCREENING SOFTWARE**

To monitor student safety and appropriate online activity, BLH subscribes to GoGuardian! (GG) filtering and screening software on its electronic learning devices and Google accounts ([www.goguardian.com](http://www.goguardian.com)). GG settings are determined by the school and may change without notice. Settings include search descriptors, video content, particular websites, etc. Teachers and/or the principal can view each student's activity and history at any time that they are signed in with their BLH Google account.

When on campus or using the school's devices, students are to sign-in using **ONLY** their school-assigned Google account. Should students sign in with other accounts when at school, corrective action will result. Though teachers do their best to accommodate, students and parents/caregivers must recognize that misuse of devices and/or accounts may adversely affect learning, homework, and school projects.

Misuse of school owned devices or of school Google accounts may result in one or a combination of the following for time periods determined by the teacher and/or principal:

- A verbal and/or written warning,
- Contact with the parents / caregivers,
- Suspension of the student's BLH Google account,
- Removal of the student's access to the device,
- Other corrective action as determined by the school. (7.9.19)

*Initial* \_\_\_\_\_

### **G-SUITE FOR EDUCATION:**

Bloomington Living Hope Lutheran is a G suite for Education school. This means that students work in a closed environment controlled by the Google Administer (Mr. Zoellner & Miss Waters). Students will have access to their account at home and at school since everything done with G suite for Education is cloud based. Students who access their account away from school will have the same restrictions on their account as if they were in school.

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### **DOWN and/or UPLOADING MEDIA:**

Downloading or uploading of any media format from the Internet will be done only in connection with assigned projects and activities.

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**STUDENT EMAIL:**

Secure email accounts are assigned through G suite for Education. All students in K-8 will have gmail accounts which are used only for school project purposes and permissions are controlled through the admin management. Misuse of student email can result in loss of email privileges.

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**CHAT ROOMS & VIDEO CHATS:**

The use of chat rooms and/or video chats in school is strictly forbidden except in the case of a teacher-led project with the teacher as a participant or when used by students collaboratively in project work with the teacher's direction.

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**SCHOOL HARDWARE & SOFTWARE:**

Students are instructed in the careful and responsible use of all school hardware and software. Abuse of the same will result in suspension of use of materials for a time deemed appropriate by the teacher/technology coordinator and/or the principal, as well as cost to replace broken hardware or software in cases of abuse. If equipment is abused during horseplay, students will be held accountable for replacement cost if needed. Software may not be brought to school and loaded onto any computer in the building. Students must report any damage or issues with the device immediately. In special circumstances devices may be lent out for students to take home. In the event of this happening, students' families are responsible for any and all damage to their school devices.

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**CELL PHONES & OTHER HANDHELD ELECTRONIC DEVICES:**

These items must be left in the students' backpacks during the school day, unless, under the teacher's discretion, they are allowed to be used in class during a supervised project or activity.

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**TECHNOLOGY:**

It will be used in a way that treats other people in a God-pleasing manner. Therefore, the sending of threatening messages or bullying, other inappropriate communication such as using technology to bear false witness or spread rumors about someone, make inappropriate overtures toward another, or impersonating another person, is prohibited and will be dealt with as detailed in the discipline policy of Bloomington Living Hope Lutheran School.

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We have every confidence that our students and teachers are and will continue to be responsible users of the gifts of technology at Bloomington Living Hope Lutheran School. If you have any questions, please feel free to contact Mr. Zoellner, Miss Waters, and/or Principal Butzow.

I support this Acceptable Use Policy and my child may participate in technology at Bloomington Living Hope Lutheran as indicated by the policy.

Student Name: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Parent or Guardian Signature \_\_\_\_\_ (Parents with Children in grades K-8)

Student Signature \_\_\_\_\_ (Grades 3-8)